

HELP

Higher Education Loan Program

Registered undergraduate students who have yet to complete the tuition fee payment for the 2024 academic year can apply for the Higher Education Loan Program

The Higher Education Loan Program (HELP) provides financial assistance to study in a higher education institution like Divine Word University. If your request for HELP is approved, this loan must then be repaid once you graduate and commence employment.

Download the
Student User Guide
for more info



THREE STEPS TO APPLY FOR HELP

STEP 1 → Collect the HELP Declaration Form

Students who have not completed the tuition fees for the 2024 academic year and would like for HELP to assist with the outstanding fees can collect the Declaration Form in the Student Administration Office starting today March 27, 2024.

The HELP Declaration Form is to declare your intent to apply for the Higher Education Loan Program (HELP). The Declaration Form is not the loan application form. Each intending applicant is entitled one submission of the declaration form.

Students who collected their login credentials in previous years must also collect the Declaration Form in order to activate their online HELP account for 2024.

STEP 2 → From the 8th April to the 19th April, submit the completed Declaration Form with the required documents to the Student Data Officer (SDO)

The following documents must be submitted with the HELP Declaration Form:

- A copy of the grade 12 certificate - Year 1 students whose original certificate is with the Office of the Registrar will have it photocopied on their behalf
- A copy of either your National Identification (NID) Card, Birth Certificate or DWU Student ID card

From the 8th of April to the 19th April, all required documents must be submitted to the SDO at the Office of the Registrar. Students will then be issued a credential to log into the HELP online application account.

HELP applicants will be informed of the confirmed designated venue at a later date.

STEP 3 → Apply on the HELP online account

From the 8th April to the 19th April at the Student Administration Office, the SDO(s) will assist the student to apply for the requested loan amount on the HELP online account. The steps to apply are completed when the loan amount is saved on the account. The applicant will then wait for DHERST to respond if the loan amount is approved.

Eligibility requirements and other vital information

- You must be registered to be eligible to apply for HELP.
- There are two batches of HELP rollout for 2024. All current registered students are eligible for Batch 1 applications but not for Batch 2.
- Batch 2 HELP rollout will be available to ONLY readmitting students in Semester 2 to cater for boarding and lodging. All readmitting students are expected to pay full tuition in order to register.
- Student can apply for full boarding and lodging fee with the intention to change status from non-residential to residential.
- Student can apply for 50% or balance of boarding and lodging fee.
- Student can apply for 30% or balance of tuition fee.
- Student can apply to cover repeat unit fee.
- Students applying for boarding and lodging as part of their loan will not be given a room until after approval status has been received from DHERST.

Should you have any further queries regarding the process, please see the Student Administration office for advice or email mkapun@dwu.ac.pg or bisikiel@dwu.ac.pg

Should you need further information regarding your balance, do visit the student finance office.