



5 June 2024

## **Notice to Students, Sponsors and Parents – Deadline of Fee payments and de-registration process for 2024 (Full Time programs – Madang Campus)**

### **Final due date for paying outstanding fees**

This notice serves to inform all students, sponsors and parents of the final deadline to pay outstanding fees and the de-registration process for 2024.

Students were told to pay their remaining fees owed as obliged by the end of May 2024. Even still the university has allowed students with outstanding fees to sit for their semester one examination.

The de-registration of students will take place before the start of semester two. An extension to the due date to pay fees has been granted to students to settle their balance of fees before the start of the second semester. Any student who has not made any attempts to settle their outstanding fees by these final due dates detailed below will be de-registered with no negotiations for further extensions to be granted. Students must adhere to this notice to avoid any inconvenience and disruption to their studies.

### **De-registration dates**

#### **For General Programs (excluding MBBS, RH and PY programs)**

Students must clear absolutely any outstanding fees owed by **Friday the 28<sup>th</sup> of June 2024**.

The **de-registration of students** still owing fees after the final date to pay i.e. the 28<sup>th</sup> of June 2024 will take place on the **1<sup>st</sup> of July 2024 (the first day of lecture Week 1 of semester 2)**. Any student who has not cleared fees by Friday the 28<sup>th</sup> of June 2024 is asked to visit the Student Finance Team before Friday the 5<sup>th</sup> of July 2024 to update your student fee account. Once you are cleared by finance, your student account will be re-activated and you can continue your studies in semester two.

There will be no student re-activation of accounts for students under general programs after Friday the 5<sup>th</sup> of July 2024, therefore students are asked to ensure they visit the Student Finance Officers within the Office of the Registrar (former SRS Block) on the deadlines explained to update their student fee account to avoid inconvenience to your studies in semester two.

#### **For Clinical Programs (MBBS, RH and PY programs)**

Students must clear absolutely any outstanding fees owed by **Friday the 5<sup>th</sup> of July 2024**.

The **de-registration of students** still owing fees after the final date to pay i.e. the 5<sup>th</sup> of July 2024 will take place on the **8<sup>th</sup> of July 2024 (the first day of lecture Week 1 of semester 2)**. Any student who

has not cleared fees by Friday the 5<sup>th</sup> of July 2024 is asked to visit the Student Finance Team before Friday the 12<sup>th</sup> of July 2024 to update your student fee account. Once you are cleared by finance, your student account will be re-activated and you can continue your studies in semester two.

There will be no student re-activation of accounts for students under clinical programs after Friday the 12<sup>th</sup> of July 2024, therefore students are asked to ensure you visit the Student Finance Officers within the Office of the Registrar (former SRS Block) on the deadlines explained to update their student fee account to avoid inconvenience to your studies in semester two.

Students who have applied for the Higher Education Loan Program (HELP) will be affected if HELP payments or if their loan approved statuses are not received.

Finally, we hope that students owing fees can quickly come forward to settle your fees, as failure to comply with dates will result in your de-registration status as active and you will be asked to comply with the withdrawal process. Withdrawal forms can be collected from the Office of the Registrar.

Should students have any queries relating to fee matters, please see the Student Finance Team within the Office of the Registrar (former SRS Block) or email [tuitionfees@dwu.ac.pg](mailto:tuitionfees@dwu.ac.pg)

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**By the Registrar**